When the Florida Legislature is in session, you can track bills introduced on the state's websites. The Senate and House each have their own sites. You can track bills in both chambers on either site. These instructions are for the Senate's website because its Search function is more robust.

- 1. Go to <u>flsenate.gov</u>
- 2. Click <u>Session</u> in the Top-Nav. (Exhibit 1)
- 3. Click <u>Bills</u> in the dropdown menu. (Exhibit 2)
- 4. Fill in whatever you know about the bill then hit Search. (Exhibit 3)

The Senate website has better search capability than the House site when you don't know the bill number and chamber. In this case, select

- Senate and House as the Chamber
- Enter key words into the **Search Term** (e.g., *Charter School Conversion*)
- Click the **Search** button

Of course, if you do know the bill number (e.g., HB 109,) simply enter it.

- 5. When you enter a Search term, you will see a list of bills that shows the Bill Number, Title, Filed By, and Last Action. Click the **Bill Number** to open a page containing the details about the bill. (Exhibit 4)
- 6. The Bill details page (Exhibit 5)
  - a summary of the bill
  - a **Bill Text** link that opens a PDF of the bill
  - a **Bill History** button (under the summary) that can be expanded to show actions taken (e.g., filed, referred to committee, introduced on the chamber floor, adopted.) (Exhibit 6)

NOTE: Once a bill passes in one chamber, a message will be transmitted to the other. This message will appear in the history and from that point forward the action of the other chamber becomes part of the Bill History.

- a **Glossary of Legislative Terms** button (top-right) can be useful in understanding the actions in the Bill History
- a **Bill Number** button (under the Bill History) that can be expanded to see a list of related bills. This is where you can a companion bill in the other Chamber if one exists. (Exhibit 7)

#### Exhibit 1 Session Tab



## Exhibit 2 Dropdown Menu



#### Exhibit 3 Search Example

	Go to Bill: Bill #	2024 <b>Go</b>	Find Statutes: 202	0 Search 1	erm Char	pter Find	Search Site	Se	arch	
FLORIDA										
SENATE	Home	Senators	Committees	Session	Laws	Media	About	Offices	Reference	Tracker
Home > Session > Bill List										
Bills										
Use the filters below to narrow dow sessions. <u>Bill Search Tips</u> are provi			h bills and amendmen	ts. The Show M	ore Options b	utton reveals a	additional filte	rs. Not all filte	rs are available for	all
Session: 2024	Cham	ber: Senate and	d House 🗧	Bill N	umber:		Bill Ra	inge:	\$	
Search Term: Charter So	chool Conversion	>	?	C	tation:			FL Statute	es 🛊 🤊	
Current bi	a version O All Bill	Versions Includ	le Amendments							
Filed By: Type a few	letters to narrow the	list of legislators	and committees.							
								•	how More Option	-
	Search	Reset	)		Bill S	earch Tips				

## Exhibit 4 Search Results

s	Searching:	2024, Senate and House Bills, Charter School Conversion			
	12 Bills	Found			1
١	NUMBER	TITLE	FILED BY	LAST ACTION AND LOCATION	TRACK BILL
H	<u>18 109</u>	harter Schools	Choice & Innovation Subcommittee	Last Action: 1/26/2024 H 1st Reading (Committee Substitute 1)	۲
<u>S</u>	<u>B 246</u>	Conversion Charter Schools	Sen. Harrell	Last Action: 1/9/2024 S Introduced	۲
<u>s</u>	<u>B 748</u>	Charter School Capital Outlay Funding	Sen. Davis	Last Action: 1/9/2024 S Introduced	۲
			•		

# Exhibit 5 Bill Details

	Go to I	Bill: Bill #	2024 <b>Go</b>	Find Statutes: 2023	Search	Ferm Char	pter Find	Search Site	e Sea	rch	
	V										
SENATE		Home	Senators	Committees	Session	Laws	Media	About	Offices	Reference	Tracker
Home > Session > 2024 > Hou	e Bill 109										
< Previous House Bill										Next Ho	use Bill >
CS/HB 109: Charter S	chools										
GENERAL BILL by Choice & Inn	ovation Subo	committee ; A	ndrade							Track This Bill	
Charter Schools; Revises requi schools to charter schools; au school district real property b	horizes Cha	rter School Re	view Commission t	o solicit & review appl	ications for co	nversion char			0103.	ary of Legislati	ve Terms
Effective Date: 7/1/2024 Last Action: 1/26/2024 House Bill Text: PDF	- 1st Readir	ng (Committee	Substitute 1)								
Expand All Collapse A									View By Bill Versio	n 💾 View By	/ Category
<b>Bill History</b>											
CS/HB 109, Committe	e Substitu	te 1 (Curren	t Bill Version)						Postec	1/25/2024 at 4	:25 PM
• HB 109, Original Filed	l Version								Posted	10/3/2023 at 10	:30 AM

## Exhibit 6 Bill History

Expand All Collapse A			≡ View By Bill Version ■ View By Category
• Bill History			
DATE	CHAMBER	ACTION	
10/3/2023	House	• Filed	
10/17/2023	House	Referred to Choice & Innovation Subcommittee Referred to PreK-12 Appropriations Subcommittee Referred to Education & Employment Committee Now in Choice & Innovation Subcommittee	
1/9/2024	House	• 1st Reading (Original Filed Version)	
1/16/2024	House	$\bullet$ Added to Choice & Innovation Subcommittee agenda	

Exhibit 7 Bill Number Expansion: Related Bills

CS/HB 10	CS/HB 109, Committee Substitute 1 (Current Bill Version) Posted 1/25/2024 at 4:25 PM									
Bill Text: 🛛 💽	DF									
Analyses: No	ne									
Related Bills	(2)									
BILL NUMBER	SUBJECT	FILED BY	RELATIONSHIP	LAST ACTION AND LOCATION	TRACK BILLS					
<u>S 246</u>	Conversion Charter Schools	Harrell	Compare	Last Action: 1/9/2024 S Introduced	۲					
<u>S 7002</u> (c1)	Deregulation of Public Schools/School District Finance and Budgets, Facilities, and Administration and Oversight	Education Pre-K -12	Compare	Last Action: 2/28/2024 H CS passed as amended; YEAS 115, NAYS 0						